

## ACCOUNTANTS FINAL ACCOUNTABILITY CERTIFICATE

### EXPLANATORY NOTES FOR CERTIFICATION BY A QUALIFIED ACCOUNTANT

#### 1 Certificate requirement

The attached certificate should be completed by a qualified accountant ***within a period of three months after the date of completion of the approved project or the final grant payment has been made*** (whichever is later as per the conditions of the grant offer).

#### 2 Qualified Accountant

A **qualified accountant** is defined as a person who is:

- 2.1 registered or taken to be registered as a company auditor under Part 9.2 of the Corporations Act 2001 – Registration of auditors; or
- 2.2 a member of the Chartered Accountants Australia & New Zealand, the Australian Society of Certified Practising Accountants or any other body prescribed for the purposes of subparagraph 1280 (2) of the Corporations Act (student membership is not accepted).
- 2.3 not employed or currently holding a position on the Board at the school.

#### 3 Payment withheld relating to Defect Period

If applicable, please show the amount that is owed on the project at the completion of the defect period and the date that the period ends. This amount should NOT be included in the Final Project Cost.

#### 4 Enquiries

Any enquiries concerning this certificate should be directed to the Executive Officer, SA Independent Schools Block Grant Authority Inc, 128 Greenhill Road, UNLEY SA 5061, phone 8179 1400, email [bga@ais.sa.edu.au](mailto:bga@ais.sa.edu.au)

## ACCOUNTANTS FINAL ACCOUNTABILITY CERTIFICATE

### CERTIFICATE BY A QUALIFIED ACCOUNTANT

IN RESPECT OF GRANTS PAID TO SCHOOLS FOR PROJECTS APPROVED UNDER THE AUSTRALIAN GOVERNMENT'S CAPITAL GRANTS PROGRAM

I, \_\_\_\_\_ (full name)  
of (address)

being a qualified accountant as defined in the explanatory notes do hereby certify that I have examined the books and financial documents of:

<b>School name</b>	
<b>Location</b>	
<b>Project Reference Number</b>	
<b>Project Description</b>	

**Financial Summary** (excluding GST) *Press the TAB key after entering details to calculate and move to next field*

Grant Payments	\$ Amount	Year
<b>Total Grant</b>		
<b>School Contribution</b>		
<b>Total Project Cost *</b>		

\* This amount **must** agree to the final Progressive Expenditure Statement (PES) submitted to the BGA and should not include amounts retained relating to defects, if applicable. See below.

Where a school is retaining a payment relating to a construction defect period, please complete the following:

<b>Amount to be paid</b>	
<b>Defect period end date</b>	

I have satisfied myself that:

- the approved project has been completed;
- the financial summary above is correct;
- no payments have been made to employees of the school, associates of either employees or directors of the school in relation to the project;
- an amount equal to the total grant paid has been expended on the approved project;
- the project has been adequately insured to protect the interests of the School and the Australian Government; and
- any amount withheld as future payment relating to defects is shown above.

**Signature:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

### Accountant's Qualifications

For example, CPA, CA, NIA, or if registered company auditor or public accountant, the relevant Act and registration number. Refer to paragraph 2 of the explanatory notes for the definition of a qualified accountant.